

Step 1:

- Download the [Schonell Spelling Age Test A and B](#), [Schonell Test Sheet](#), and the [Schonell Instructions](#)

Step 2:

- Administer the test Spelling Age Test and record the number of correct answers for each student, from lowest score to highest score in the Automatic Analysis Spreadsheet: [\\_\\_\\_link](#)

Step 3:

- Download the [Placement Test Instructions](#), [Placement Test](#) appropriate for each of your four groups

Step 4:

- Download the Analysis Grid Instructions (link), [Analysis Grid\(s\)](#) for PT level then record the results on the analysis grids (it will automatically dissect the data for you). Initially, you may have to administer more than one PT if the results show that a level was either too easy or too hard.

Step 5:

- Download Grouping Students Based on Analysis Grids Instructions. [Groups Students \(Add Links\)](#)

Step 6:

- Order the books. If the order comes in early we get the books out on the same day. Only order the first book for each child, plus a copy for the teacher.

Step 7:

- Set up groups using the [IWB PPT](#)

Step 8:

- Read the information on [session methodology](#)